



FACILITIES MANAGERS' COMPLIANCE CHECKLIST

Documentation

Do you have the system layout design?

YES / NO

Do you have the user / operational manual readily available?

YES / NO

If you engage a company to undertake height safety works, do you have a list of qualifications and competency skills that you can refer back to help you assess different companies?

YES / NO

**DID YOU ANSWER
NO TO ANY ELEMENT
OF THE CHECKLIST?**

**Contact us today
on 1300 663 255**

We offer a national service:

- Risk assessments and audits
- Certification of existing systems
- Fully documented evidence of your compliance
- Secure database system to capture all of your information

Inspection Criteria

Do you have documentation that the height safety system has been inspected in the last 6 months (WA), 12 months rest of Australia?

YES / NO

Has the parent structure been inspected for modification or deterioration (eg roof sheet)?

NB: This might lead to degradation of the integrity of the system.

YES / NO

Access

Do you know where the safe and compliant access location to the systems is?

YES / NO

Have you reviewed the installed systems to ensure they are suitable for the work tasks to be performed? eg gutter cleaning, plant access, etc.

YES / NO

AS/NSZ 1891+5532 Systems

Do you have documentation that the drilled-in anchorages such as friction or glued-in anchors are proof tested in the last 6 months (WA), 12 months rest of Australia?

YES / NO

Have you inspected the site to make sure that there been no changes or additions to your systems?

YES / NO

Are the installed products free of deformation, wear, cuts, loose fixings and deterioration etc of the height safety system or structure any part of the system is fixed to?

YES / NO

Has the system been periodically cleaned?

YES / NO

AS1657 Systems

Do you have documentation that the RISsafety AS1657 system has been inspected in the last 5 years? E.G. Ladders/Walkway systems/Handrail etc

YES / NO

Does the walkway provide access to all required areas?

YES / NO